

Illinois P25 Working Group

September 5th, 2019 Meeting Minutes 9:30 A.M.

Moline Police Department's Mezzanine Room

Project Manager Captain Darren Hart Presiding

Attendees: Shawn Johnson, Steve Seiver, Darren Hart, Kathy Swett, Ron Erickson, Jason Foy, Wayne Sharer, Jeff Snyder, John Reynolds, Doug Maxeiner, Mark VanKlaveren and Jim Grafton.

OLD BUSINESS:

None

NEW BUSINESS:

1) **Approval of the Minutes from the August 1st, 2019 meeting:**

Motion made by Doug Maxeiner, Seconded by Jeff Snyder: Roll call voice vote taken, motion carried.

11- Yes and 0 No

2) **Approval of Financial Report:**

Motion made by Doug Maxeiner, Seconded by Jim Grafton: Roll call vote by municipality taken, motion carried.

6- Yes and 0 No

3) **Detailed Design Review (DDR) Update:**

A.) Darren Hart provided an update on the ongoing DDR process.

Hillsdale/Riverdale Middle School Site- Darren Hart, Kathy Swett and Ron Erickson met with the Riverdale School District's Board on August 26th, 2019. The meeting was productive with one of their biggest concerns being safety (baseball fields in the area). The school board was receptive to the project. A discussion took place with a board member asking if we would want to purchase the property opposed to a long term lease. The lease option was conveyed as being our preference. There is a solid working relationship between the school and the sheriff's office. The school district has signed a property access agreement already and we are hoping to work on a long term lease agreement to be ready for their September 23rd, 2019 board meeting. The Regional Office of Education Regional Superintendent of Schools Tammy Muerhoff is on board and working with us on this process.

Silvis Site- Kathy Swett drafted a property access agreement, which was signed and returned to the group at this meeting by City Administrator Jim Grafton. A lease agreement will be the next step. September 17th, 2019 is the next city council meeting. We will be utilizing the onsite generator for that tower. The existing tower will be removed and all existing communications that are needed will be added to the new tower.

Coal Valley Site- The Village Administrator Annette Ernst has been working with us on this project as well as Chief Jack Chick. We are working on a long term lease agreement and Annette will be proposing the property access agreement to the Village Board on September 18th, 2019. This will be a precision build as they have to split two existing towers close to this site for ours to communicate with the Silvis Tower. We will discuss the possibility of going above those towers opposed to through them to determine what is most feasible.

Rock Island Water Tower Site- We are trying to schedule another meeting with the Rock Island Public Works representatives to further discuss a lease agreement. A shelter will need to be placed within this compound. There is already a property access agreement in place with Racom.

Illinois City Site- The proposed site is in the area of 294th St. West and 113th Ave. West in rural Illinois City on the Hofer property. This site has been vetted and is in a good location.

Motion made by Doug Maxeiner to go into closed session, Seconded by Jim Grafton: Roll call vote by municipality taken, motion carried.

6- Yes and 0 No

Working Group went into Closed Session.

A motion was made to go back into open session by Doug Maxeiner and it was seconded by Wayne Sharer, motion carried via voice vote.

11- Yes and 0 No

Group went back into Open Session.

B.) Illinois City Site- Hofer Living Trust Purchase Agreement

A motion was made by Doug Maxeiner to extend the authority to the county to enter into negotiations up to the amount discussed in closed session to purchase the land from the Hofer family, Seconded by Jim Grafton. A roll call vote by municipality was taken, motion carried.

6- Yes and 0 No

C.) Detailed Design Review (DDR) Final Review- October 7th and 8th, 2019 Racom will start the DDR analysis. Within approximately six weeks the DDR should be completed, making sure the Request for Proposal (RFP) is met and that the sites meet the reliability parameters. The only change to date is the Riverdale Middle School Site but that has been reviewed. Once the DDR is complete, then the second payment will be made.

OTHER BUSINESS:

A) Chief Jeff Snyder proposed working out the logistics of using the Moline and East Moline portable radios for the volunteer fire departments. The cost of any programming updates will be the burden of the volunteer departments. Both cities need to go through their respective processes to release their equipment. It was discussed to possibly donate the equipment to the working group for dissemination. We need to determine the amount of radios available and will work out some language for the agencies possessing the equipment to get authority to release such to the group. This is still an ongoing process.

B) Civil Project Management Services: Darren Hart, Kathy Swett and Ron Erickson went to Dubuque, Iowa to view construction sites of their P25 radio project, which brought some issues to light. We discussed the possibility of hiring a day to day construction project manager that Racom or another company can provide to make sure the plans are being executed per specification by the civil contractors. This topic was discussed and tabled.

C) Relicensing of VIDA switch needs to be done at a later time.

D) Surveying of sites needs to be done for the proper language for the purchase of the Hofer property, and for the lease agreements for the Riverdale Middle School, Coal Valley and Silvis tower sites. We will reach out to a surveyor to contract this work.

Motion made by Steve Seiver not to exceed \$5000 for surveying costs, which was seconded by Wayne Sharer: Roll call vote by municipality taken, motion carried.

6- Yes and 0 No

PUBLIC COMMENT:

No public comments were made.

NEXT MEETING:

The next meeting will be held on October 3rd, 2019 at the Moline Police Department's Community Room at 9:30 A.M.

ADJOURNMENT:

Doug Maxeiner made a motion to adjourn the meeting, which was seconded by Jim Grafton. A voice vote was taken and the motion carried for adjournment.

11 Yes and 0 No